

Draft
2019 SVF Board Committee Chart
Roles and Responsibilities

President or Co-President
Strategic Management

- Facilitate annual goals/strategies discussion with both EC and Board (in alignment with SVF Mission)
- Lead EC planning discussions for board's bi-annual strategic planning retreat
- Represent SVF on CFSC Board/periodically at external organization events
- Facilitate responses to external inquiries

President or Co-President
Board Management

- Prepare the agendas for and lead the six SVF Board Meetings and SVF Executive Committee Meetings
- If requested, attend the standing committee meetings; connect with committee chairs
- Represent SVF periodically at external events

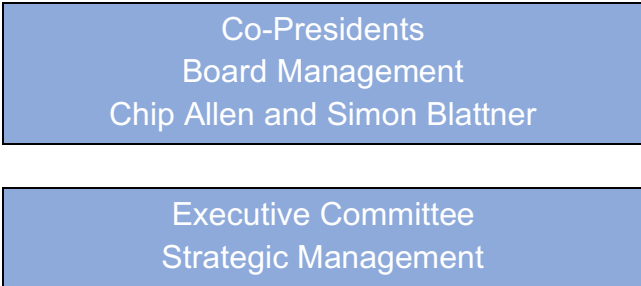
Governance	Dev/Mkting Steering	Grants/NPO Relation	Strategic Initiatives	Communications	Event Creation & Coordination
<ul style="list-style-type: none"> • Oversight for board policies and procedures, best practices, conflicts, resolutions • Oversight for annual board member Conflict Statements and review of same • Creation & maintenance of board bench list and board prospect interview coordination, follow-up and communications • Coordinate with and consult with CFSC staff as needed 	<ul style="list-style-type: none"> • Oversight for dev/mkting strategy, training and coordinating prospect approaches • Act as proxy for Co-Presidents in face-to-face meetings with donors/prospects • Coordinate dev/mkting activities with CFSC Staff • Prepare standard communications for conversations with donors/prospects • Coordinate w/ Communications 	<ul style="list-style-type: none"> • In alignment with Strategic Initiatives, coordinate with CFSC on grant programs • Oversight for SVF grants program • Communication with NPOs about grants & grantmaking process • Work with Communications and Dev/Mkting committees 	<ul style="list-style-type: none"> • Oversight for strategic initiatives and developing community-directed programs and initiatives • Follow-up on HIPS Report surveys, data research and analysis 	<ul style="list-style-type: none"> • Draft and vet SVF Annual Report • Work with designer on layout and with CFSC Staff on printing and distribution • Draft & distribute periodic newsletters, announcements, and E-Blasts • Prepare & distribute press releases for events and SVF achievements • Oversee outsourcing of SVF website management 	<ul style="list-style-type: none"> • Organize, coordinate, and execute SVF events with assistance from Board members and volunteers • Act as Introductory speaker at SVF events or engage another Board member or outside person • Coordinate with Dev/Mkting, Comm, SVF Board, and CFSC Staff on all events

*Note: SVF Executive Committee will recommend to Board SVF policies and strategies

Draft
2019 SVF Board Committee Membership

Mission: Strengthen the Sonoma Valley community by increasing philanthropy and legacy giving.

- Goals:
- Educate individuals, families, and the Valley community as a whole about the value of current philanthropy and legacy giving to Valley philanthropic organizations;
 - Through support of donors and nonprofits, encourage an improved quality of life in Sonoma Valley for all residents.



Chip Allen, Simon Blattner, Lucy Weiger (Secretary)
Lew Perlson (Treasurer), Katherine Fulton, Art Grandy, Penney Magrane, Judy Young, Peg Van Camp

Governance	Dev/Mkting Steering	Grants/NPO Relation	Strategic Initiatives	Communications	Event Creation & Coordination
Mollie Collins Ken Stokes Peg Van Camp	Art Grandy (Co-Chair) Michael Mulcahy (Co-Chair) Lew Perlson Chip Allen (prof community outreach)	Judy Youn (Chair) Ted Eliot Katherine Fulton Lucy Weiger Barbara Hughes (external mbr) Kimberly Blattner (external mbr)	Katherine Fulton (Chair) Art Grandy Nancy Ramsey Karen Roche (Data research/surveys) Ken Stokes		Penney Magrane (Chair) And all board members as needed by the Chair