

#	AGENDA ITEM	RECOMMENDATION/ACTION TAKEN	
1.	CALL TO ORDER & AGENDA REVIEW	<i>Van Camp</i>	Called to Order at 2:05
2.	APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM DECEMBER 2015	<i>Van Camp</i>	Motion by Art, seconded by Kimberly , approved
3.	2016 BUDGET UPDATE	<i>Hughes</i>	Motion by art, seconded by Penney, approved
<b>Notes: Projected expenses of \$34,000</b>			
4.	DEVELOPMENT UPDATE	<i>Grandy</i>	1. Check accuracy of contacts. 2. Add names 3. What names would you be comfortable asking to join you at the first event.
<b>Notes:</b> \$15,000 was received from the board from the Annual Appeal. Discussed the development plan for 2016. Propose Inviting prospective donors to informal gatherings – first at end of Feb at Grandy house. Development Teams from the board are established but they may be altered in '16. We have a list of prospects that will be invited to events.			
5.	GOVERNANCE UPDATE	<i>Van Camp</i>	none
<b>Notes:</b>			
6.	STRATEGIC PLANNING RETREAT UPDATE	<i>FULTON</i>	Retreat – pre-read the document: 1. Is it clear? 2. Simple 3. Accurate to your belief of what we do
<b>Notes :</b> Katherine discussed the Agenda for the retreat: Part one until 11:00 is educational background.			

Before lunch pages 1, 2, and 3 of the preread – some role playing here

Lunch

Look at actions tied to our goals

2:00 break into small groups and tie it to the committee structure on development (Art) , grants (Barbara) and programs (Katherine). Ask Katherine what her 3 questions were for the groups results. Brainstorm:

1. anything missing?
2. Setting priorities
3. How to build a positive impression of SVF.

Come back, compare and contrast approaches and with a plan for the year. Page 4 of the preread. What actions would you take? Ask questions.

A note taker will be present for the entire retreat.

The structure of the day will give everyone a chance to participate – emphasis on interactive role playing.

Adjourned: 4:07 by Peg

7.	NEW BUSINESS	<i>ALL</i>	None
8.	ADJOURN <i>The meeting adjourned at 5: pm</i>	<i>Van Camp</i>	

**Executive Committee Members Present:** Blattner, Grandy, Hughes, Magrane, Rymer, Van Camp, Miguel, Art

**Executive Committee Members Excused/Absent:**

**Guests/CFSC Staff Present:** Miguel Ruelas

**Next EC Meeting:** April 14, 2-4