

#	AGENDA ITEM	RECOMMENDATION/NOTES/ACTION TAKEN	
1.	CALL TO ORDER & AGENDA REVIEW	<i>Rymer-Van Camp</i>	<i>Called to Order at 4:05</i>
2.	APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM OCTOBER 2015	<i>Rymer-Van Camp</i>	<b><i>There were no minutes from the previous meeting</i></b>
3.	2016 BUDGET REVIEW	<i>Hughes</i>	<p><b><i>Revenues look good. Art recommends adding \$2,000 for the partner events. Barbara questioned whether the annual event cost was too large a part of the budget. Should we hire an admin asst for \$10,000 a year? More \$ for community outreach/development? Barbara will take the recommendations and present to the board. Peg asked whether \$ could be put aside for surveying the community perception of SVF. It was decided to wait 3-4 years after our grant making and other programs to analyze our progress.</i></b></p> <p><b><i>RECOMMENDATION: Present to the Full Board in January</i></b></p>
4.	2015 YEAR END APPEAL	<i>Grandy</i>	<p><b><i>Art is contacting those board members who have not yet donated. Gift expectations for board members are three: Historically the purpose of the annual fund was to raise funds for the operation funds, a one time gift for grant making and a one time planned gift to SV Fund in their estate plan. Joshua reported that most board members have not yet signed agreements with the Community Foundation.</i></b></p>

5.	2016 AND BEYOND DEVELOPMENT APPROACH	Grandy	<p><b><i>J will discuss planned giving at the January meeting. Art assigned new members to Development teams and reassigned some members to create 2 teams instead of 4. Peg, Scott, and Joshua will be roaming counselors. Art will work with one team at a time to develop ideas. Art's team will hold a party for potential donors in February. Art will present the 2 new teams at the January board meeting.</i></b></p>
6.	GOVERNANCE – UPDATE ON ORIENTATION AND PROPOSAL FOR JOINT MEETING WITH HEALDSBURG	Van Camp	<p><b><i>Discussion Postponed</i></b></p>
7.	GOVERNANCE – PLAN FOR LAUNCHING COMMITTEES	Van Camp	<p><b><i>Peg - Orientation January 14, 2:00 for new board members is open to board members. After the retreat, committee heads will list their goals for 2016 tied in with SVF strategies at the March 10 board meeting.</i></b></p>
8.	NEW BUSINESS	Joshua	<p><b><i>Retreat Feb 26, 9-4:30 at George Ranch Club House, followed by a reception. Format: Retreat orientation, getting to know you exercises, education re community foundations and SV Fund (panel of Beth, Joshua and Peg), breakout into groups to discuss models of organizations, return to discuss the realities of our valley and directional choices, and finally what goals will each committee set to match the discussed strategies. The Ex Comm will identify key questions they would like answered and bring to the January board meeting.</i></b></p>

11.	ADJOURN <i>The meeting adjourned at 5:50 pm</i>	<i>Rymer</i>	
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**Executive Committee Members Present:** Blattner, Grandy, Hughes, Magrane, Rymer, Van Camp

**Executive Committee Members Excused/Absent:** Brangham (EX), Collins (EX), Fulton (EX)

**Guests/CFSC Staff Present:** Ruelas